



County Hall
Cardiff
CF10 4UW
Tel: (029) 2087 2000

Neuadd y Sir
Caerdydd
CF10 4UW
Ffôn: (029) 2087 2000

AGENDA

Committee	ECONOMY & CULTURE SCRUTINY COMMITTEE
Date and Time of Meeting	WEDNESDAY, 9 MARCH 2022, 4.30 PM
Venue	REMOTE MEETING VIA TEAMS
Membership	Councillor Howells (Chair) Councillors Henshaw, Gordon, Gavin Hill-John, Lay, Parkhill, Robson, Sattar and Stubbs

*Time
approx.*

1 Apologies for Absence

To receive apologies for absence.

2 Declarations of Interest

To be made at the start of the agenda item in question, in accordance with the Members' Code of Conduct.

3 Minutes (Pages 5 - 16)

To approve as a correct record the minutes of the previous meetings.

- 19 January 2022
- 21 February 2022

4 Allotment Strategy

4.30 pm

For Members to undertake pre-decision scrutiny of the report to Cabinet. To follow.

5 Report of The Leader and Cllr Bradbury

5.15 pm

To follow.

Appendix 1 to this report is not for publication under Schedule 12A Part 4 paragraph 14 and Part 5 paragraph of the Local Government Act 1972

This document is available in Welsh / Mae'r ddogfen hon ar gael yn Gymraeg

6 Cardiff Bay Regeneration Update 5.40 pm

For Members to undertake pre-decision scrutiny of the report to Cabinet. To follow.

Appendices 4-9, 11, 13 and 15-17 of this report are not for publication as they contain exempt information of the description contained in paragraphs 14 and 16 of part 4 and paragraph 21 of part 5 of Schedule 12A of the Local Government Act 1972

Comfort Break - 5 mins

7 Ely Youth Zone 6.20 pm

For Members to undertake pre-decision scrutiny of the report to Cabinet. To follow.

Appendices 1-6 of this report are not for publication as they contain exempt information of the description contained in paragraphs 14 and 16 of part 4 and paragraph 21 of part 5 of Schedule 12A of the Local Government Act 1972

8 Committee Business (*Pages 17 - 32*) 6.45 pm

9 Urgent Items (if any)

10 Way Forward 7.00 pm

11 Date of next meeting

To be confirmed.

Davina Fiore

Director Governance & Legal Services

Date: Thursday, 3 March 2022

Contact: Andrea Redmond, 02920 872434, a.redmond@cardiff.gov.uk

WEBCASTING

This meeting will be filmed for live and/or subsequent broadcast on the Council's website. The whole of the meeting will be filmed, except where there are confidential or exempt items, and the footage will be on the website for 6 months. A copy of it will also be retained in accordance with the Council's data retention policy.

Members of the public may also film or record this meeting.

If you make a representation to the meeting you will be deemed to have consented to being filmed. By entering the body of the Chamber you are also consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you do not wish to have your image captured you should sit in the public gallery area.

If you have any queries regarding webcasting of meetings, please contact Committee Services on 02920 872020 or email [Democratic Services](#)

This page is intentionally left blank

ECONOMY & CULTURE SCRUTINY COMMITTEE

19 JANUARY 2022

Present: Councillor Howells(Chairperson)
Councillors Henshaw, Gordon, Gavin Hill-John, Lay, Robson
and Sattar

61 : APOLOGIES FOR ABSENCE

Apologies had been received from Cllrs Stubbs and Parkhill.
Cllr Wild had also sent apologies for item 4.

62 : DECLARATIONS OF INTEREST

A declaration of personal interest was received from Cllr Henshaw as her daughter owns a business in the City Centre.

63 : MINUTES

The minutes of the meeting held on 13 December 2021 were agreed as a correct record.

64 : CITY CENTRE RECOVERY ACTION PLAN

Members were advised that this item was to undertake pre-decision scrutiny of a report to Cabinet that seeks approval of the proposed Action Plan and seeks delegated authority for decisions *'to bring together and promote key initiatives and programmes that the Council and partners will work towards over the next five years, subject to these being within the budget and policy framework.'*

The scope of Committee's scrutiny was to examine the Action Plan, explore how this would be implemented, monitored, and reviewed, whether there were any risks to the Council, the financial implications for the Council and the next steps. Committee's comments, observations and recommendations would be sent to the Cabinet ahead of Thursday's meeting.

The Chairperson welcomed Cllr Thomas – Leader; Andrew Gregory – Director of Planning, Transport and Environment; Michael Barnett – Principal Planner – Placemaking and Jon Day – Operational Manager –Tourism & Investment for this item.

The Chairperson invited the Leader and Andrew Gregory to make opening statements. Members were provided with a presentation after which they were asked for any comments, observations and questions.

A declaration of personal interest was received from Cllr Henshaw as her daughter owns a business in the City Centre.

Members questioned how robust and deliverable the plans are, noting that inevitably some will not happen. The Leader stated that some areas of the City are

unrecognisable from 5 years ago and that developments such as St David's 2 have been transformative. He added there are a number of plans in the vision but they will be subject to a robust business case and be value for money. He noted the aspiration and ambition but stated they were backed up with the realisation of what has already been delivered in the City. Members were advised that the costliest plans are Transport which are in the planning stage currently, and some also rely on partners to deliver such as Department of Transport and Network Rail.

Members discussed open and green space, with particular reference to the , flats around Curran Embankment and Dumballs Road. The Leader agreed that density was important, stating that this area is really inaccessible at the moment so there was a need to be creative and enhance the interaction between the public space and the river to make it vibrant and bright. Officers added that the area needs to be well designed and will be an exemplar scheme linking 3 bridges, with 6 open spaces, a riverside park and a foot & cycle bridge.

Members asked if there was a profile of City Centre Users that Cardiff wants to attract in the future. Officers explained that the data they have is not very detailed on the user themselves, this is something they could look at in the future, but currently they use footfall data primarily.

Members asked if there was data that could be used to measure Cardiff as a Child Friendly City. The Leader explained that the this would be different at different time of the day and night as there are different uses. Conversation have taken place around play space in the City Centre and work to involve libraries and museums.

Members discussed illegal cycling in pedestrian areas, street clutter and disabled peoples access, asking what conversation are being had with the Police and Disability Organisations. Officers explained that there is a commitment from the Police at the highest level and work is already underway with the BID on mapping to ensure spaces are safe and secure. On the issue of street clutter, while there is some great public realm, Officers are working to declutter, working with equalities groups who will access all the plans and ensure compliance.

AGREED: that the Chairperson, on behalf of the Committee, writes to the Cabinet Member conveying the observations of the Committee when discussing the way forward.

65 : PHYSICAL ACTIVITY & SPORT STRATEGY

Members were advised that this item was to undertake pre-decision scrutiny of a report to Cabinet that seeks approval for adoption of the proposed Physical Activity and Sport Strategy 2022- 2027 and seeks endorsement of the proposed governance arrangements and monitoring process through the Public Service Board.

The scope of Committee's scrutiny today was to examine the proposed Strategy, governance approach, including implementation, reporting, and monitoring systems, whether there are any risks to the Council, the financial implications for the Council and the next steps. Our comments, observations and recommendations will be sent to the Cabinet ahead of Thursday's meeting.

The Chairperson welcomed Cllr Bradbury – Cabinet Member for Culture & Leisure; Steve Morris – Operational Manager – Sport, Leisure & Development; Laura Williams – Assistant Director, Sport, Physical Activity & Health, Cardiff Metropolitan University and Lauren Idowu – Cardiff & Vale Public Health Team for this item.

The Chairperson invited Cllr Bradbury and Steve Morris to make opening statements and Members were provided with a presentation after which they were asked for any comments, observations and questions.

Members stressed the importance of involving Ward Members in the audit of what is being done in the City as they have invaluable local knowledge.

Members asked about priority and the greatest concern around the delivery of the Strategy. Officers explained that the greatest concern is that the service is resource-light, it will take time to capture all that is being done across the City, and with whom, all in one place. The Cabinet Member added that the important thing was to back up decisions taken by the Board with actions to achieve results such as increasing healthy lifestyles, reducing Child Obesity and increasing participation of Girls and BAME communities.

Members asked how the Council could ensure that the infrastructure is in place to cope with an increase in demand and how expectations would be managed. The Cabinet Member stated that the work would be cross-portfolio, involving Schools, Highways, Transport, Parks etc. working together to bring down barriers; working with various bodies to ensure facilities for children to use all year around etc. It was vital there was a wide range of partners involved. Officers added that they scan ahead, looking at population and growth, learn from other areas of the UK such as Greater Manchester who have had great success in this area. There would be a whole system approach, with people working together to find solutions to issues and barriers that may not even have been identified previously.

Members wondered whether data on the wider benefits of sport was collected and used as a promotion tool. Officers advised that it was important to find the wins and make Physical Activity everyone's business as there were many benefits, they would access lots of different data to build the case.

AGREED: that the Chairperson, on behalf of the Committee, writes to the Cabinet Member conveying the observations of the Committee when discussing the way forward.

66 : COMMUNITY ENGAGEMENT AND SAFETY IN PARKS

Members were advised that this item was to undertake pre-decision scrutiny of a report to Cabinet that has been prepared in response to a motion passed at Council on 21 October 2021. The report provides an update on current activities and plans for community engagement and safety in parks. The recommendations to Cabinet also specifically request Cabinet to consider the report as part of the 2022/23 budget proposals, to develop a policy and design guide to inform future provision of lighting in parks, to continue to submit Welsh Government Active Travel funding bids that include lighting in parks, and to conduct consultation for the return of a locking regime for Roath Park and Parc Cefn Onn.

The scope of Committee's scrutiny was to examine the response to the areas outlined in the motion to Council, whether there are any risks to the Council, the financial implications for the Council and the next steps. Any comments, observations and recommendations will be sent to the Cabinet ahead of Thursday's meeting.

The Chairperson welcomed Cllr Bradbury – Cabinet Member for Culture & Leisure and Jon Maidment – Operational Manager – Cardiff Harbour Authority & Parks for this item.

Cllr Bradbury and Jon Maidment were invited to make opening statements after which Members were asked for any comments, observations or questions.

Members discussed lighting in Parks, noting that not all paths should be lit for wildlife purposes, but paths that link communities should be lit. The Cabinet Member explained that lighting is determined on a 'where appropriate' basis to allow just this flexibility as lighting is not appropriate as a universal solution. Lighting also has to be environmentally friendly and not add to the climate problems and disturb nature. Members understood the issues but noted that Physical Activity also had to be attractive to people in the winter months.

Members discussed ASB in parks, particularly smaller community parks which are well used and asked what was being done to address this. Members were advised that all parks are equally important and issues such as these and off-road bikes etc. would all be addressed as part of the strategy. There would be a City wide approach, liaison with the Police and Fire Service and other partners; park rangers would also liaise with local members across the City.

Members welcomed the report as a result of a Notice of Motion to Council, they were frustrated that it was short on detail and financial information but appreciated that they needed to wait until the Budget. Members were keen to stress the fantastic work of the Service Area.

AGREED: that the Chairperson, on behalf of the Committee, writes to the Cabinet Member conveying the observations of the Committee when discussing the way forward.

67 : COMMUNITY SPORT IN CARDIFF INQUIRY REPORT

This item was to enable the whole Committee to consider the draft report for Committee's Community Sport in Cardiff Inquiry and identify any amendments, prior to agreeing the report for submission to Cabinet.

RESOLVED: To endorse the report for submission to Cabinet.

68 : CARDIFF CAPITAL REGION CITY DEAL JOINT OVERVIEW AND SCRUTINY - UPDATE

Noted.

69 : CORRESPONDENCE

Noted.

70 : URGENT ITEMS (IF ANY)

None received.

71 : DATE OF NEXT MEETING - 21 FEBRUARY 2022, 4.30PM

The meeting terminated at 7.35 pm

This page is intentionally left blank

ECONOMY & CULTURE SCRUTINY COMMITTEE

21 FEBRUARY 2022

Present: Councillor Howells(Chairperson)
Councillors Henshaw, Gordon, Gavin Hill-John, Lay, Robson
and Stubbs

72 : APOLOGIES FOR ABSENCE

Councillor Robson advised that he had to leave the meeting at 6.30pm

73 : DECLARATIONS OF INTEREST

Cllr Lay declared a personal interest as the Chair of Cardiff Bus.

Cllr Gavin Hill-John declared a personal interest as a Non-Executive Director of Cardiff Bus.

Cllr Gordon declared a personal interest as a trustee of Grassroots Youth Centre.

74 : CORPORATE PLAN & BUDGETARY PROPOSALS

The Chairperson advised that item provided Members with an opportunity to consider those items in the draft Corporate Plan and draft Budgetary Proposals that fall within the responsibility of the Committee. Cabinet will consider these on Thursday 24th February, prior to Council on 3 March 2022.

Members had received an electronic set of documents for the meeting. The cover report is structured by Cabinet Member portfolio, and Members would be referred to the relevant paragraphs of the cover report as the meeting proceeds. Members will firstly receive a briefing on the Corporate Overview of the draft budget proposals. The budget proposals and relevant parts of the Corporate Plan will then be considered by Cabinet Member portfolio.

Corporate Overview

The Chairperson welcomed Cllr Chris Weaver (Cabinet Member – Finance, Modernisation & Performance), Chris Lee, Corporate Director Resources, Ian Allwood – Head of Finance and Gill Brown – Operational Manager, Finance for this item.

The Chairperson invited the Cabinet Member to make an opening statement. Members were provided with a presentation after which they were asked for any comments, observations and questions.

Members asked if the Citizen Engagement Strategy would include proposals on how to consult more effectively on budgetary proposals. The Cabinet Member stated it should, particularly with young people.

Members considered that more work could be done with schools regarding local democracy, especially the GCSE year groups, given that 16 year olds can now vote in Wales.

Members asked with reference to complex needs accommodation, support and care, how budgets can be planned and managed when demand in this area is so difficult to predict. Members were advised that there are multi disciplinary teams involved in this area, and there also funds available from the Welsh Government.

Members discussed the Contingency Fund, the fact that it has reduced by £1m and asked what consideration had been given to scrapping it altogether. The Cabinet Member explained that they look at this every year, there had been a better than anticipated settlement from Welsh Government but there was still a need to balance the budget. There were still risks/gaps so when considering the budget in the round and with prudent planning and financial resilience it was deemed sensible to keep it albeit reduce it. The scale of savings required had reduced from 5 years ago and there had been an increase in earmarked reserves last year so this had given confidence that the decision was good for this year and for the medium term.

Members asked if the budget would cope with the anticipated increase in fuel and energy prices and Brexit. Members were advised that officers had put a huge amount of work into making difficult and evidence based judgements, and the realignments of pressures had also been taken into account.

Members asked what process were in place to manage slippage etc in the Capital Programme. Members were advised that business cases had been strengthened and there was also the challenge of the Governance and Audit Committee.

Councillor Weaver's Portfolio

The Chairperson welcomed Helen Evans (Assistant Director – Housing and Communities) for this item. Members were referred to Point 54 of the scrutiny cover report, for the relevant sections of the Corporate Plan and advised that the only area of this portfolio that comes under this Committee is the Into Work service. There are no budgetary proposals for this area.

The Chairperson invited the Cabinet Member to make a statement. Members were asked for any comments, observations and questions.

Members raised the possibility of linking the Onsite Construction Academy with the Indoor Arena project, to provide work experience, apprenticeships and jobs. Members were pleased to note that this was in hand and that officers were looking for every opportunity to work with developers across the city. Members welcomed the news that a Social Value Officer was to be employed to boost this work, ensuring community benefits are maximised and that local people get local jobs.

Members noted that an additional £398,000 is allocated to Into Work services this year, via the Financial Resilience Mechanism, which gives comfort services can continue to be provided this year as the EU funding ceases following Brexit. Members highlighted that this information had not been included in the papers for scrutiny, and that scrutiny did not have the same appendices as Cabinet.

Education, Employment & Skills Portfolio

The Chairperson welcomed The Deputy Leader, Councillor Sarah Merry, Suzanne Scarlett – Performance Manager – Education and Helen Evans (Assistant Director – Housing & Communities) for this item. Members were referred to Point 55 of the

scrutiny cover report for the relevant sections of the Corporate Plan and Budgetary Proposals.

The Chairperson invited the Cabinet Member to make a statement. Members were asked for any comments, observations and questions.

Members were pleased to hear that the Welsh Government has not cut the Community Learning grant this year, albeit that a cut is expected in future years. Members noted the service, having prepared for a cut, will now be able to provide additional courses. Members also noted there is funding for digital learning courses to be expanded.

Members were pleased to note the additional four posts for this work and noted that these posts go across the Economic Development and Education directorates, working collaboratively and with partners, including Into Work services, to extend the reach of Cardiff Commitment into growth sectors such as Creative Industries, Advanced Materials Manufacturing, Financial Services and Construction, as well as providing for a wider range of students, including those with Additional Learning Needs and those Educated Other Than At School (EOTAS).

Housing & Communities Portfolio

The Chairperson welcomed Councillor Lynda Thorne, Rebecca Hooper – Operational Manager, Neighbourhood Regeneration and Helen Evans (Assistant Director- Housing & Communities) for this item. Members were referred to Point 56 of the scrutiny cover report for the relevant sections of the Corporate Plan and Budgetary Proposals that fall within this portfolio.

The Chairperson invited the Cabinet Member to make a statement. Members were asked for any comments, observations and questions.

Members noted Capital Programme Line 31 - £250,00 for neighbourhood, district, and local centre regeneration - would be spent on projects in Tudor Street, Cowbridge Road East, and then projects in Adamsdown and Roath, including Broadway, Clifton Street and City Road, with the proposed District and Local Centre Strategy used to identify further priorities. Members were interested to understand how lessons learnt from earlier projects, such as unexpected costs arising when improving shop frontages on older properties, have been built into these proposed projects, and noted that future costings now include contingency for these and that other lessons arising will be assimilated into future plans, to ensure regeneration projects constantly improve. Members sought clarification regarding savings line HAC E4 and noted the digital efficiencies arise from the provision of self-scan stations in each hub, meaning some staff were able to take voluntary redundancy, and that hybrid mail efficiencies arise from Willcox House and County Hall mailrooms aligning more efficiently in their use of hybrid mail.

Leader's Portfolio

The Chairperson welcomed The Leader, Councillor Huw Thomas, Neil Hanratty (Director of Economic Development) and Jon Day (Operational Manager – Tourism & Investment) for this item. Members were referred to Point 57 of the scrutiny cover report, for the sections that fall within this portfolio, namely City Deal and regional partnerships.

The Chairperson invited The Leader to make a statement. Members were asked for any comments, observations and questions.

Members asked if there was any update on the shared prosperity funding and were advised that pre-guidance information had only been released 2 weeks ago, more information was expected in a month or so. Members also asked when the CJC's would be up and running and were advised that a budget had already been set and the business of delivery could carry on in the meantime.

Culture & Leisure Portfolio

The Chairperson welcomed Cllr Peter Bradbury, Cabinet Member – Culture & Leisure, Jon Maidment (Operational Manager – Parks and Harbour Authority) and Steve Morris (Operational Manager – Sport, Leisure & Development) and Neil Hanratty (Director of Economic Development) for this item. Members were referred to Point 58 of the scrutiny cover report for the sections that fall within this portfolio.

The Chairperson invited the Cabinet Member to make a statement. Members were asked for any comments, observations and questions.

Members were advised that Appendix G2 contains confidential information and any Member wishing to ask a question on the information in G2, should indicate and the Chairperson would ask the Committee to go into closed session.

Members noted that some FRM money was being used for lighting in Parks but asked how the ongoing energy costs and maintenance costs would be captured. Members were advised that a business case would be developed around each investment which would involve ongoing costs. Solar would be used where practicable.

Members noted that there was no target set against tourism indicators and asked if we were yet at a stage post Covid where there should be target against this. Members were advised that venues were starting to ramp up visitor numbers but they were not yet back to pre Covid levels. It is the ambition this year to achieve those numbers but no target has been set. The BBC 6 Music Festival will help with the visitor numbers.

Members wished to thank the service area for all their hard work during Storm Eunice.

Members asked what was happening with regards to providing event/venue information to visitors, such as information provided at Hotels etc. Officers advised that in terms of marketing and promotion of events, most activity has shifted online, there are still touch points with some places offering leaflets.

Members referred to the 5 new youth inclusion officers asking if these would be working for Cardiff Council or Sport Cardiff. Officers advised that they would be working for the Council, carrying our work in the southern arc of the city; they would be sports development officers but offering a street based response to local needs,

with links to Cardiff Youth Service, Sport Cardiff, Play Services etc. they would work flexible hours to respond to need.

Members asked about the new community safety park rangers. Officers advised that there would be 4 park ranger posts, one based in the urban park rangers team and the others in the community park rangers team.

Investment & Development Portfolio

The Chairperson welcomed Cllr Russell Goodway, Cabinet Member – Investment & Development, Jon Day (Operational Manager – Tourism & Investment) and Neil Hanratty (Director of Economic Development) for this item. Members were referred to Point 59 of the scrutiny cover report for the sections that fall within this portfolio.

The Chairperson invited the Cabinet Member to make a statement. Members were asked for any comments, observations and questions.

Members referred to the new City Centre Stewards and asked for more information. Officers explained that this was an outcome of the Recovery Strategy that went to Cabinet last month, to create capacity in the City Centre Management Team; the posts would work for the Council but work across Council teams and FOR Cardiff. The intention was to recruit 3 members of staff to build on the success of the work undertaken during the pandemic when having people on the street had been very well received.

Members asked if there was going to be policy growth in the Business Investment Team. Officers advised that the Economic Development team was going to be restructured after 10 years of cuts. There would be a priority focus on replacement of European Funds, so there was a need for capacity with Policy background to determine funding streams from UK Government and others, writing business plans and carrying out the application process for any funding that is identified, including private sector and promoting Cardiff as an Inward Investment location.

AGREED: that the Chairperson, on behalf of the Committee, writes to the Cabinet Member conveying the observations of the Committee when discussing the way forward.

75 : URGENT ITEMS (IF ANY)

None received.

76 : DATE OF NEXT MEETING

9th March 2022 at 4.30pm

The meeting terminated at 6.25 pm

This page is intentionally left blank

**CYNGOR CAERDYDD
CARDIFF COUNCIL****ECONOMY & CULTURE SCRUTINY COMMITTEE****9 MARCH 2022**

COMMITTEE BUSINESS REPORT

Background

1. This report provides the following:
 - An update on the Joint Scrutiny Replacement Local Development Plan Inquiry
 - Draft Economy & Culture Scrutiny Committee Joint Scrutiny Annual Report 2021-22 pages, and
 - An update on correspondence arising from recent scrutiny meetings.

Replacement Local Development Plan (RLDP) Inquiry

2. In September 2021, the five Scrutiny Committees individually considered the draft report titled '*Cardiff Replacement Local Development Plan: Vision, Issues and Objectives, and Integrated Sustainability Appraisal Scoping Report*' prior to its consideration by Cabinet. Following these meetings, a collective letter capturing the recommendations, concerns, and observations from all five committees was sent to Cabinet.
3. Going forward the five Scrutiny Chairs considered it would be good practice to pool scrutiny expertise from all committees and continue a culture of collaboration. This was supported by the Scrutiny Committees at their October 2021 meetings, where Members agreed to progress scrutiny of the next stage of the RLDP via a Task and Finish Group with representation from all five Scrutiny Committees to ensure that all aspects affected by the RLDP could be considered.

4. At this Committee's meeting 12 October 2021, Councillor Adrian Robson expressed an interest in representing the Committee on the joint task group. This was subsequently agreed by the Chair, Councillor Nigel Howells.
5. The Task and Finish Group held their first meeting on 2 November 2021, where they considered the areas they wished to explore in their examination of the next stage of the RLDP, which is the consultation around the proposed Strategic and Delivery Options. They developed terms of reference, which were agreed by all five committees at their meetings in November 2021 and are attached at **Appendix A**.
6. Since then, the Task and Finish Group has held five meetings to hear evidence from the following:
 - Councillor Wild – Cabinet Member, Strategic Planning & Transport
 - Simon Gilbert – Head of Planning
 - Stuart Williams – Group Leader, Local Development Plan
 - Stuart Hardisty – Hardisty Jones Associates – *Employment & Economic Modelling*
 - Andrew Fowler – Edge Analytics – *Population Modelling*
 - Grace Boden – Edge Analytics – *Population Modelling*
 - Andy Robinson - Natural Resources Wales
 - Geoff Hobbs - Natural Resources Wales
 - Richard Mann – UWHA
 - Huw Owen - Alzheimer's Society
 - Adrian Field - For Cardiff
 - Sheila Hendrickson-Brown – Cardiff Third Sector Council
 - Gladys Hingco – Principal Scrutiny Research Officer.
7. As part of the Inquiry, Scrutiny Research issued a Call for Evidence, seeking stakeholder views on the consultation process and on the strategic options. A total of 18 responses were received. Two summaries, one focused on the consultation process and one on the strategic and delivery options, were presented to the Inquiry by Scrutiny Research, highlighting key findings from the responses.

8. Following their meeting in November 2021 to consider the consultation process, the Task and Finish Group sent a letter to Cllr Wild, Cabinet Member – Strategic Planning and Transport, setting out recommendations aimed at improving the ongoing consultation on the Strategic and Delivery Options. A response to this letter was received, accepting all the recommendations bar one, which was partially accepted.
9. The final evidence gathering meeting was held on 31 January 2022. At this meeting, the Task and Finish Group were informed that the scrutiny officer supporting the Inquiry was leaving the authority mid-February 2022 and that therefore there was limited resource to complete the usual Inquiry Report.
10. The Task and Finish Group considered the next stages of the Inquiry and decided it was best for the scrutiny officer to:
 - focus on capturing the key findings for the Inquiry and to formulate these into matrices, indicating the evidence supporting the findings
 - draft a letter to Cllr Wild, highlighting the headline findings and including the recommendations sent earlier regarding the consultation process. In addition, the matrices would be shared as attachments to evidence these findings and recommendations
 - share the non-confidential Call for Evidence submissions with planning officers, to enable them to be counted and considered as consultation responses on the Strategic Options.
11. The Task and Finish Group met on 2 March 2022 to review the letter, key findings, recommendations, and attachments. Following amendments, these will be presented to the Environmental Scrutiny Committee at a special committee meeting 16 March 2022, for amendment and agreement, as the host committee for the Inquiry.
12. Once agreed by the Environmental Scrutiny Committee, the letter and its attachments will be sent to Councillor Wild and officers for their consideration when developing the consultation process for the preferred strategy and when developing the preferred strategy itself.

Scrutiny Annual Report 2021-22

13. The Council's Constitution requires all Scrutiny Committees to report annually to the Council on their work during the past year and make recommendations for future work programmes. Since 2020/21 this constitutes one combined Scrutiny Annual Report capturing the work of the five scrutiny committees.
14. The Scrutiny Annual Report 2021/22 will be considered by Full Council in June 2022. It is currently being drafted and will be presented to all Chairs of Scrutiny for consideration, prior to the ending of their term of office in May 2022.
15. In preparation for the final draft report, each committee is requested to agree the pages that will be included for that committee. Draft pages are therefore attached at **Appendix B** for this committee's review, amendment, and approval. As previously, the pages set out membership, purpose, and achievements over the year.
16. As this is the final meeting of this committee in the current administration, Members views are also sought on the committee's greatest achievements over the five years of the administration, 2017-2022. These will be used to inform the Scrutiny Annual Report 2021/22. A list of topics scrutinised over this period is attached at **Appendix C**, as a reminder.
17. Members views are also sought on topics they wish to recommend for future scrutiny by this committee.
18. The final Scrutiny Annual Report 2021/22 will focus on the difference made to residents, visitors, staff, and businesses over the year, highlighting how Scrutiny has influenced the way Council services are delivered. It will also aim to improve stakeholder understanding and interest in Scrutiny, explain how Scrutiny facilitates engagement and encourages public participation, and highlight the value of Member-led/ stakeholder informed decision making.

19. If agreed by Council the report will be available for download bi-lingually from the Council's website, in standard or large print version and will also offer a translation in other minority languages if requested.

Correspondence update

20. Following most Committee meetings, the Chair writes a letter to the relevant Cabinet Member or officer, summing up the Committee's comments and recommendations regarding the issues considered.

21. At the Committee meeting on 19 January 2022, Members received a report detailing the correspondence sent and received up to that meeting. Correspondence was sent following that meeting and the current position is set out below:

- i. **Response Received** – from Councillor Wild to the joint Scrutiny Chairs' letter following pre-decision scrutiny of *'Replacement Local Development Plan: Proposed Vision, Issues, Objectives and Integrated Sustainability Appraisal'* in September 2021
- ii. **Response Received** – from Councillor Bradbury to the Chair's letter regarding Community Engagement and Safety in Parks report to Cabinet, considered at Committee on 19 January 2022
- iii. **Response Not Required** – from Councillor Bradbury to the Chair's letter regarding the Physical Activity and Sport Strategy report to Cabinet, considered at Committee on 19 January 2022
- iv. **Response Received** – from Councillor Thomas to the Chair's letter regarding the City Centre Recovery Action Plan report to Cabinet, considered at Committee on 19 January 2022
- v. **Response Received** – from Councillor Weaver to the Chair's letter regarding the draft Corporate Plan 2022-25 and Budgetary Proposals, considered at Committee on 21 February 2022.

22. There are no responses outstanding. Copies of the public Chair's letters and responses received can be found on the Council's website page for the relevant Committee meeting, with a hyperlink provided at the top of the page, entitled *'correspondence following the committee meeting'*. Copies of

confidential letters have been shared with Committee Members, on a confidential basis.

Way Forward

23. During the meeting, Members can consider the proposed way forward for collating the findings and recommendations to date of the Joint Task and Finish Group for the inquiry into the RLDP Strategic Options. Members can consider the draft pages for the Scrutiny Annual Report and suggest any amendments required, topics to include in the greatest achievements section of the Scrutiny Annual Report, as well as topics for future scrutiny. Members also have the opportunity to reflect on the correspondence update.

Legal Implications

11. The Scrutiny Committee is empowered to enquire, consider, review, and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters there are no direct legal implications. However, legal implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any legal implications arising from those recommendations. All decisions taken by or on behalf of the Council must (a) be within the legal powers of the Council; (b) comply with any procedural requirement imposed by law; (c) be within the powers of the body or person exercising powers on behalf of the Council; (d) be undertaken in accordance with the procedural requirements imposed by the Council e.g. Scrutiny Procedure Rules; (e) be fully and properly informed; (f) be properly motivated; (g) be taken having regard to the Council's fiduciary duty to its taxpayers; and (h) be reasonable and proper in all the circumstances.

Financial Implications

12. The Scrutiny Committee is empowered to enquire, consider, review, and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters there are no direct financial implications at this stage in relation to any of the work programme. However,

financial implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any financial implications arising from those recommendations.

RECOMMENDATION

The Committee is recommended to:

- i. Note the proposed way forward for collating the findings and recommendations to date of the Joint Scrutiny inquiry into the Replacement LDP Strategic and Delivery Options.
- ii. Consider, if necessary amend, and approve the draft Economy and Culture Scrutiny Committee page of the Scrutiny Annual Report 2021/22, attached at **Appendix B**
- iii. Highlight the committee's greatest achievements for inclusion in the Scrutiny Annual Report 2021/22,
- iv. Suggest topics for future scrutiny by this committee, and
- v. Reflect on the update on correspondence update.

DAVINA FIORE

Director of Governance and Legal Services

3 March 2022

This page is intentionally left blank

ENVIRONMENTAL SCRUTINY COMMITTEE
SCRUTINY INVESTIGATION SCOPING EXERCISE SUMMARY SHEET

PROPOSED TOPIC: Cardiff Replacement Local Development Plan	
PROPOSED TYPE OF SCRUTINY INVESTIGATION: Joint Inquiry	
Proposed Terms of Reference	<ul style="list-style-type: none"> • To explore, scrutinise and act as a consultee on the Strategic Options for the Replacement LDP focusing on how these have addressed: <ul style="list-style-type: none"> ○ Accessibility and Inclusivity ○ One Planet Cardiff. • To review the Council’s consultation process to date; to examine its effectiveness and make recommendations for future consultation on the next stages of the Replacement LDP • To understand the supporting rationale for the projected growth provided by Welsh Government in order to consider whether the evidence base is robust, realistic, and viable. • To consider how Cardiff’s replacement LDP and the Strategic Options are aligned with regional planning. • To hear and consider views of stakeholders to inform the recommendations of Scrutiny on both the Strategic Options and the Council’s consultation processes. • To coordinate and provide a single joint response from the Scrutiny Committees. • To make recommendations that will inform the decisions and considerations that the Council’s Executive will make in the development of the Preferred Strategy. • To make recommendations that will inform any future scrutiny of the replacement LDP.
Task & Finish Recommended.	Yes
Stakeholders	Cabinet Members Senior Managers External Stakeholders TBC
Number of meetings required	
Meeting 1 Mid November 2021	Consultation Process – Strategic Options To examine the consultation document and explore the consultation processes planned for engagement around the Strategic Options. To have a particular focus on the plans and approaches for involving hard to reach and under-represented groups.

	Desktop based research on best practice consultation to enable Members to compare, contrast and assess the Council's own consultation.
Meeting 2 Beginning December 2021	Internal Evidence on Strategic options To receive a presentation from the Cabinet Member and Senior Officers on the Strategic Options. <ul style="list-style-type: none"> • Role of Scrutiny - To examine the Strategic Options. To receive information regarding the evidence base provided by Welsh Government to consider its robustness realism, and viability of projected growth and examine the rationale behind the options being presented. <p>To receive information on how Cardiff's replacement LDP and the Strategic Options align with regional planning.</p> <p>To explore the Strategic Options through focus on the two areas identified; 'Accessibility and Inclusivity' and 'One Planet Cardiff'; to ascertain how these have been addressed in the Strategic Options put forward.</p> Invitees Cllr Wild, Andrew Gregory, Stuart Williams, Simon Gilbert
Meeting 3 1 st /2 nd week January	External Evidence on Strategic Options To hear evidence from key stakeholder witnesses to help inform the T&F Group's views and recommendations on the strategic options. <p>Selected stakeholder witnesses will be invited to attend the meeting to provide verbal evidence to the T&F Group on their views of the strategic options.</p> External Stakeholder witnesses TBC
Meeting 4 3rd week January 2022	External Evidence on Strategic options Part 1 Stakeholder Research Report of the key findings of the Call for Evidence from key stakeholders – written summary of main points provided by Gladys Hingco, Principal Scrutiny Research Officer. <p>Part 2 Discuss evidence received with Cabinet Member and Senior Officers</p>
Meeting 5	External Evidence on Consultation Process Explore views of stakeholders on the consultation processes undertaken in developing the Strategic Options as well as the

<p>4th week of January 2022</p>	<p>Vision, Issues & Objectives/ISA. This meeting will assess the effectiveness of the consultation approach and processes that have been adopted by the Directorate. The findings of this meeting will inform the recommendations that will be made on the future consultation on the Preferred Strategy.</p> <p>Selected stakeholder witnesses will be invited to attend meeting to provide verbal evidence to the T&F Group on their views of the strategic options</p> <p>Stakeholder Research</p> <ul style="list-style-type: none"> Reporting of the summary findings of the Call for Evidence from key stakeholders – provided by Gladys Hingco, Principal Scrutiny Research Officer. <p>External stakeholders TBC</p>
<p>Meeting 6 February 2022</p>	<p>Sum Up Meeting</p> <p>Consideration of all information received during the inquiry and agree way forward for draft report/recommendations</p> <p>Consideration of draft report/recommendations</p>
<p style="text-align: center;">Proposed Reporting Arrangements</p> <ul style="list-style-type: none"> Investigation to be undertaken by middle of February 2022 Report to be considered by the Scrutiny Committees – end of February/March 2022 Report from Scrutiny to Cabinet - March 2022 	
<p style="text-align: center;">Potential Outputs/Outcomes from this investigation</p> <p>As a key consultee, the T&F will produce a report that will outline and illustrate Members views on the strategic options being consulted on at this stage of the development of the RLDP process. The recommendations of this report will be informed by consideration of evidence and views from selected stakeholders who have contributed to the scrutiny of the RLDP's strategic options and will assist the Directorate and Cabinet in the development of the Preferred Strategy.</p> <p>The findings and recommendations of the T&F will also inform Scrutiny's, Cabinet's, and the Directorate's views on future consultations of the next stages of the development of the RLDP.</p>	

This page is intentionally left blank

ECONOMY & CULTURE COMMITTEE PAGE - Draft copy for Scrutiny Annual Report 2021/22

Our Membership – photos to be sourced from library

Councillor Nigel Howells (Chair)

Councillors Jane Henshaw; Iona Gordon; Gavin Hill-John; Chris Lay; Thomas Parkhill; Adrian Robson; Abdul Sattar; Ed Stubbs.

Youth Council Representative – Eshaan Rajesh (photo provided)

Our Purpose

- The Economy & Culture Scrutiny Committee drives improvement across economic development, regeneration, parks, leisure, sports, libraries, hubs, culture, events, and tourism.
- We hold to account those in charge, to make sure decisions are transparent and right for Cardiff.
- We listen to people who live and work in Cardiff, using their views and experiences to inform our scrutiny to help ensure the Council and partners deliver the right services for citizens.
- We make recommendations to enhance the use of resources, performance, and service delivery.

Our Achievements

- **Community Sport in Cardiff** - Members carried out an Inquiry focusing on Regional Sport Partnership proposals. Members heard from Sport Wales, Cardiff Metropolitan University and Sport Cardiff, as well as Cardiff Council's Cabinet Member and officers. The final report was presented to Cabinet in February 2022. Members recommended maintaining our current Joint Venture with Cardiff Metropolitan University, which boosts engagement and participation in community sport for our most disadvantaged residents. However, if maintaining the status quo proves impossible, due to funding changes, Members recommended reducing the footprint of the Regional Sports Partnership, clarifying governance arrangements, and productive engagement with politicians, to ensure the partnership meets the needs of Cardiff's communities. The Cabinet response to the recommendations is awaited.
- **Regeneration and Recovery** – this Committee considered a significant number of reports to Cabinet on high-profile **regeneration projects**, including the International Sports Village, proposed Velodrome, Atlantic Wharf, Indoor Arena, James Street Regeneration and Cardiff Bay regeneration. Many of these reports contained confidential information and our comments on this is likewise confidential. However, we can report that Members recommended liaison with the Access Forum to ensure accessibility issues are considered and addressed from the start of the

Atlantic Wharf footbridge design process; this recommendation was accepted and expanded to include local community groups. Committee Members also scrutinised reports to Cabinet on the **Council's response to the pandemic**, including the City Recovery and Renewal Strategy and Action Plan and Castle Street proposals, focusing on how these proposals will assist businesses, workers, and residents of Cardiff.

- **Service Delivery** – Committee Members scrutinised reports to Cabinet on changes to services for Into Work and Adult Community Learning, community engagement and safety in parks, the delivery of leisure services via GLL, the Old Library and the Norwegian Church. Members recommended exploring the possibility of increasing the Into Work Finder's Fee to the market level; this recommendation was accepted. Members encouraged the use of eco-friendly, low-tech, and sustainable lighting for parks, where this was needed and in line with promoting biodiversity, which was welcomed by the Cabinet Member. Members also recommended using the Council's social media channels to encourage use of GLL leisure centres, including providing information about how to access these via public transport; this recommendation was accepted.
- **Strategy & Bid Development** – Committee Members scrutinised the draft Physical Activity & Sport Strategy and Allotments Strategy as well as exploring progress in implementing the Music Strategy. Members scrutinised the bids for UK Government funding for levelling-up and received a report on one of the specific projects to use this funding, the proposed Ely Youth Zone.
- **Corporate Issues** - Committee Members have scrutinised corporate issues, such as the Corporate Plan, Budgetary Proposals and the first stages of the replacement Local Development Plan. Committee Members have been briefed on budget and performance monitoring reports and did not identify any areas of concern.

Quotes

'As ever, your consideration of the matter is very much appreciated' – Cllr Thomas – Levelling-Up

'I thank Members for their considered reflections on the proposed schemes' – Cllr Goodway – James Street Regeneration

'The Committee raised some very important points concerning the installation of lighting... I can advise that the use of low tech, sustainable lighting options will be considered and, furthermore an environmental appraisal undertaken.' – Cllr Bradbury – Parks Safety

ECONOMY & CULTURE COMMITTEE - Topics Considered 2017 – 2022

Inquiries and Short Scrutinies

- Funding of Parks
- Council Workshops and Innovation Premises
- Events in Cardiff
- Culture in Cardiff
- Community Sport in Cardiff
- Replacement Local Development Plan Joint Scrutiny Inquiry

Major Projects/ Regeneration

- Multi-Purpose Indoor Arena/ Atlantic Wharf
- Cardiff Bus Station
- Cardiff Central Train Station
- Targeted Regeneration Initiative Programme
- International Sports Village (ISV)
- Dumballs Road regeneration
- Britannia Park – Harbour Drive
- Securing Council Funding for Heritage Buildings
- Cardiff East Industrial Strategy
- Llanrumney Development
- Town Centre Loan – Coal Exchange
- Land at James Street
- Land at Callaghan Square
- Castle Street
- Merchant Place
- Velodrome (ISV)
- Canal Quarter
- Levelling-Up funding and proposed projects
- Cardiff Bay Regeneration Update

Service Delivery

- Employment/ Employability/ Into Work Services in Cardiff
- Adult Community Learning inc. Proposed Funding Changes
- Cardiff Commitment
- Ely Youth Zone
- Libraries and Hubs
- Sports Development Joint Venture
- Local Sports Plan 2018-19
- Sport Cardiff
- Leisure Management Partnership with GLL (*including social media consultation*)
- Impact of pandemic on leisure and youth sports
- Playground Maintenance
- Community engagement and safety in parks
- Public Space Protection Order: Proposed Dog Controls
- Innovation

- New Theatre
- Helping Music Sector recover from the pandemic
- The Old Library
- The Norwegian Church

Strategies

- Economic Development Green Paper & White Paper & Strategy
- Informing a Music Strategy: Music Ecosystem and Strategic Recommendations
- Music Strategy
- City Recovery & Renewal Strategy
- Greener, Healthier & Wilder Cardiff – response to Council motion
- Replacement Local Development Plan
- City Centre Recovery Action Plan
- Physical Activity & Sport Strategy
- Allotments Strategy

Partnership Working

- Cardiff Capital Region City Deal Joint Working Agreement Business Plan
- Cardiff Harbour Authority – Review of current arrangements
- Western Gateway - briefing

Monitoring Items

- Corporate Plan and Budgetary Proposals
- Directorate Delivery Plans
- Performance Reports
- Budget Monitoring Reports
- Welsh Public Library Standards
- Chief Librarians' Universal Offers
- Summer Reading Challenge
- Adult Community Learning Success Rates
- Cardiff City Region City Deal: Joint Overview & Scrutiny Committee
- Audit Wales Review of Leisure.